

SENIOR MANAGEMENT: ASSIGNMENT TO NEW COUNCILS

3/94

Council Circular 37/93 announced the senior management structures which will operate from 1 April 1994 in EPSRC and PPARC. This Circular sets out the intended assignment of individuals to the posts in this structure; assignments are shown attached. Some details relating to individuals require final confirmation. The assignment of all other staff in Swindon Office remains unchanged and allocation of staff to Divisions in Swindon Office will now be addressed for both Councils. The assignment of SERC staff in Rutherford Appleton and Daresbury Laboratories and the Observatories remains as explained in Council Circular 35/93.

I have asked Swindon Office Directors and Division Heads shown in the attached structures to start on the urgent work needed to prepare for the new Councils. They will take responsibility for setting up the necessary systems and procedures; the surrogates who have taken care of the interests of EPSRC and PPARC, over the past few months until now will no longer be required; this notice formally stands them down. In carrying out the work to lay the ground for EPSRC and PPARC, Directors and Division Heads will call upon appropriate colleagues assigned to the relevant new Councils for advice and assistance.

These arrangements necessarily give rise to potential conflicts of interest between work which has to be completed for SERC and that needed to prepare for EPSRC and PPARC. In most cases application of common sense and goodwill should overcome such conflicts so that the transition is accomplished in a well-managed fashion. Although shadow EPSRC and PPARC teams will now form to carry out the essential preparations as indicated above, all staff will formally remain in their SERC line management structures until 31 March 1994. Any exceptions to this for operational purposes will be notified individually, but ultimately the priority must be accorded to the completion of SERC work.

A E Hughes

Swindon Office

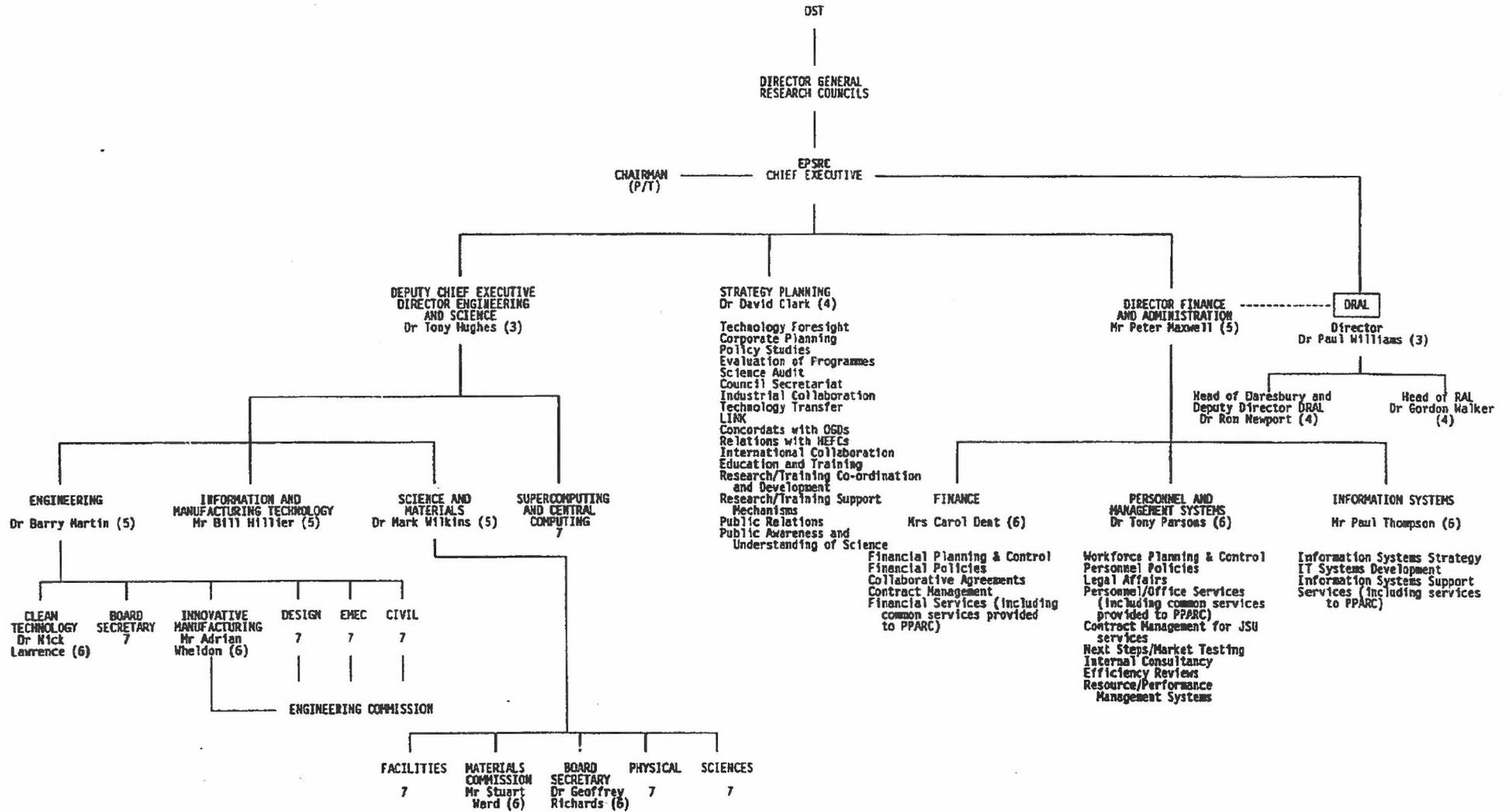
Acting Chief Executive

14 January 1994

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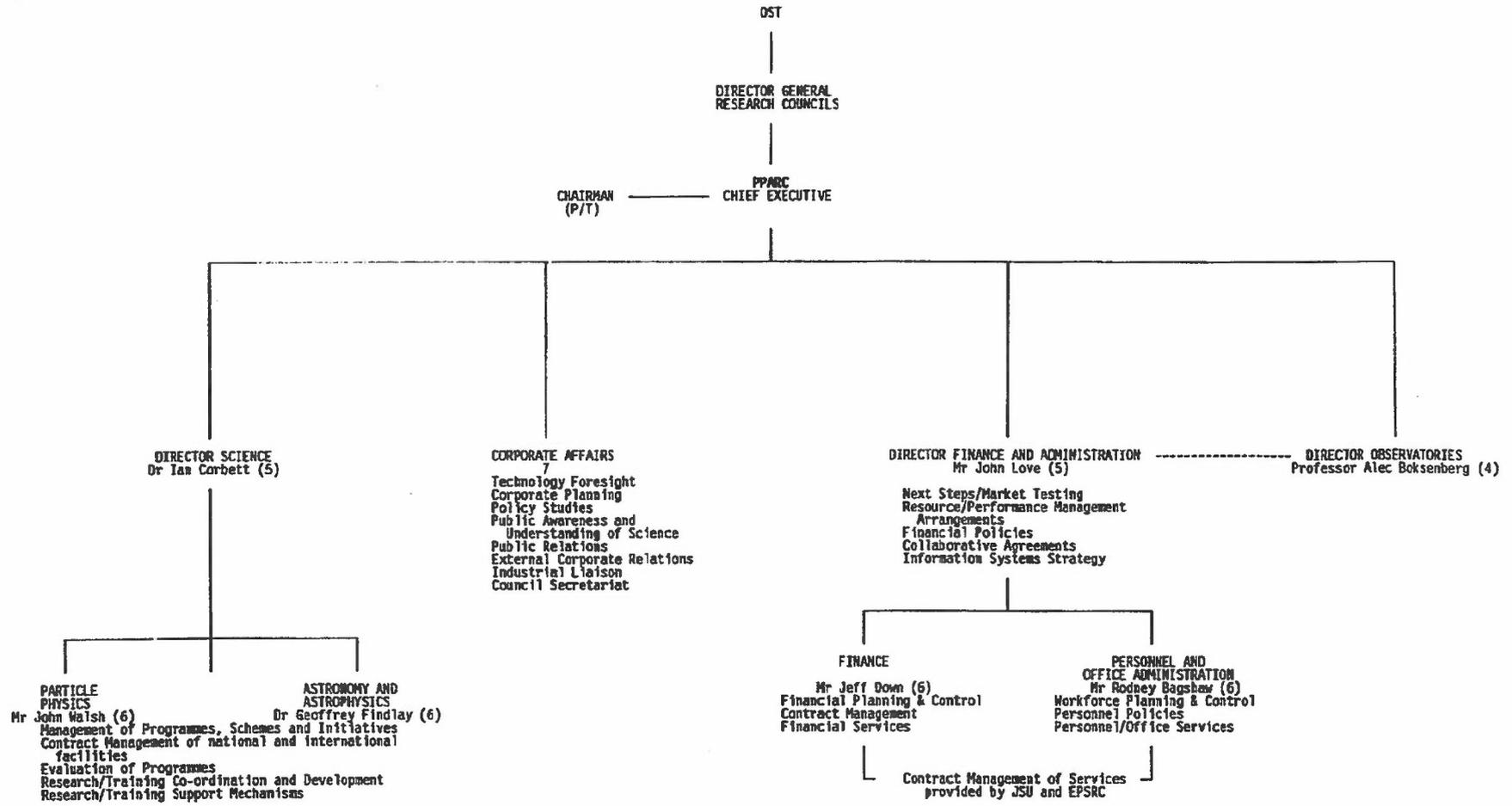
PROPOSED STRUCTURE FOR EPSRC



Numbers denote the present Civil Service equivalent of the named individuals

(Note: not all Grade 7 posts are shown)

PROPOSED STRUCTURE FOR PPARC



Numbers denote the present Civil Service equivalent of the named individuals

(Note: not all Grade 7 posts are shown)